| Criterion 10 | Governance, Institutional Support & Financial Resources | 120 |
|--------------|--|-----|
| | | |

10.1 Organization, Governance and Transparency

10.1.1 State the Vision and Mission of the Institute

Vision

"To inculcate strong knowledge of engineering among the students to excel in their domain through a standard of excellence in learning, research and transform them to face challenges and cater to the needs of the society by imparting competent technical and entrepreneurial skills with human values and ethics."

Mission

- To encourage students to become self-disciplined individuals through appropriate teaching learning process.
- To empower students by providing conducive environment to develop them as best professionals and responsible citizens.
- To maintain a healthy relationship with industries by establishing centers of excellence for multiple skill development and technological training.
- To provide conceptual knowledge that supports design and development of new products for sustainable development.

10.1.2 Governing body, administrative setup, functions of various bodies, service rules, procedures, recruitment and promotional policies

The Institution embraces a decentralized and participatory governance model, fostering active engagement from all stakeholders in both administrative and academic functions. The Governing body entrusts authority to the Principal, who subsequently distribute these responsibilities across various levels of college staff members. Significant contributions to the development of institutional policies and their effective execution are made by Heads of Departments, Conveners of numerous committees and as well as staff representatives participating in higher decision-making bodies. This collaborative and inclusive approach underscores the institution's commitment to shared governance and input from a diverse array of individuals. Faculty members exert influence on the institutional framework through their representation on various key bodies, including the Governing Body, the Departmental Advisory Committee, and other academic and administrative committees.

Academic and Administrative Bodies

| S.No | Details | Link |
|------|-----------------------------------|-----------|
| 1 | Governing Council | View file |
| 2 | IQAC | View file |
| 3 | Departmental Advisory Committee | View File |
| 4 | Anti- Ragging Committee | View File |
| 5 | SC/ST welfare Committee | View File |
| 6 | Grievances Redressal Cell | View File |
| 7 | Placement & Training | View File |
| 8 | Entrepreneurship Development Cell | View File |
| 9 | Women Empowerment Cell | View File |
| 10 | Unnat Bharat Abiyan (UBA) | View File |
| 11 | Institution Innovation Council | View File |

We at SSMIET believe in co-operative kind of work culture. In particular, the concept of process owners, which facilitates a perfect decentralization of activities and delegation of authorities, has proven itself to be a key concept in the success achieved by the institute on different counts. Involvement of each and everyone in the decision-making at their respective levels is ensured. The functions of various key positions are depicted in table 10.1.2(i) and list of Governing Council Members are shown in 10.1.2(ii).

Table 10.1.2(i): The functions of various key positions

| Position | Functions | |
|----------------------|--|--|
| Governing Council | Frame directive principles and policies Amend and approve policies from time to time Approve budgets | |
| Principal | | |

| | Administration. | | |
|---------------------------|--|--|--|
| | Internal and External examinations. | | |
| | | | |
| Alumni Association | Formation of alumni council, arrange periodic meetings. Ensure alumni registration, prepare alumni newsletter. Organizing Alumni Meet | | |
| Administrative | Co–ordinate day today activities of office Purchase process | | |
| Officer (AO) | - | | |
| Placement Officer | ement • Connecting with industry | | |
| | process of placement. | | |
| Librarian | Maintains the library assets. Procure the necessary learning materials such as books, monographs, journals, e-resources that meets the need of all stakeholder. | | |
| Director Physical | Ensure smooth conduct of sports. | | |
| Education | Maintains and manages sports facility. | | |
| | Encourage students to participate in tournaments. | | |
| Head of | • Plan and execute academic activities and organizes events for overall | | |
| Departments | development of the department. | | |
| | Maintain discipline and culture in the department. | | |
| | • Co-ordinate the activities of class teachers Organizes Faculty Development Programs. | | |
| Faculty members (Teaching | The primary role of faculty is disseminate the work allotted by head of the department time to time. | | |
| Team) | Deliver lectures (theory classes) and conduct Lab sessions (Practical classes) as per the allotted Timetable. | | |
| | • Counsel and mentor the students, maintain Academic/Course files, plan and conduct tests, design assignments/projects for students, discharge examination duties, and assist co-curricular and extracurricular activities as assigned by the department. Carry out collaborative with industry and present papers, seek growth opportunities and participate in FDPs and update technical knowledge | | |
| | and keep a breast with developments in their domain. | | |

Admin Staffs

- Admin Staffs are responsible for up keeping the office of the institute with all necessary documentation and records. They collectively are responsible for maintenance of student and staff records.
- Undertake all responsibilities in recruitment and admission related requirements of the institute.
- Prepare correspondence with University and other statutory agencies and keep the record of the same.

Table 10.1.2 (ii): List of Governing Council Members

| S.No | Members | Name | Designation | |
|------|------------------|-------------------------|--|--|
| 1 | Chairman | Mr. K. Shanmugavel | Managing Director, SSM Group of Mills | |
| 2 | Member | Mr. C. Kandaswamy | Chairman ,SSM Group of Mills | |
| 3 | Member | Mr.S.Sriram Siddarth | Executive Director, SSM group of Companies. | |
| 4 | Industry Expert | Mr. G. Kamal Kumar | Managing Director, CGK Automation | |
| 5 | Academic Expert | Dr.PL.K.Palaniappan | Professor, TCE, Madurai | |
| 6 | Academic Expert | Dr. K. Lingadurai | Dean, Anna University Regional, Madurai campus. | |
| 7 | Member | Dr.G.Sankaranarayanan | Head, Department Mechanical of Engineering SSMIET. | |
| 8 | Member | Dr. S.Karthigai Lakshmi | Head, Department of ECE, SSMIET. | |
| 9 | Member | Dr.M. Sabareeswaran | IQAC Co-ordinator,SSMIET | |
| 10 | Member Secretary | Dr. D. Senthil Kumaran | Principal, SSMIET. | |

GOVERNING COUNCIL

Governance serves as a pivotal activity, functioning as a bridge between management and stakeholders. The institution boasts a robust governing council comprised of eminent individuals from diverse backgrounds, responsible for formulating all policies and decisions pertaining to both academic and administrative matters. To ensure the council's efficiency and effectiveness, several academic and administrative bodies with specific duties and responsibilities have been established.

The college's governing council convenes biannually to deliberate on various issues and aspects crucial to the institution's development. During these meetings, recommendations from the planning and monitoring board are addressed. The council outlines a strategic roadmap to attain the institution's goals.

Major Responsibilities of the Governing Council

- ✓ Uphold the legal structure of the college to satisfy the norms of AICTE, UGC, State Government and affiliating University or any other body or agency.
- ✓ To take decisions regarding the intake, recruitment and addition or discontinuation of any program and take formal steps with the affiliating body and prepare action plan
- ✓ Approve the budget and recommend necessary corrections.
- ✓ Nominate and constitute committees for smooth discharge of responsibilities.

Functions of Governing Council:

The Governing Council shall exercise powers and discharge the function as follows:

- ✓ To ensure management of institutional assets like land and maintenance of infrastructure, equipment, including loans and grants received from AICTE, Central Government and Government of Tamilnadu.
- ✓ To ensure implementation of acts, instructions, rules and regulations prescribed by AICTE and Government of Tamilnadu in matters of service conditions of staff relating to appointment, leave, Provident Fund, age of retirement and disciplinary actions.
- ✓ Set the rule to utilize building, land, furniture and for running AICTE approved courses in the institute the compliance of instructions issued by AICTE, Government of Tamilnadu and affiliating University are satisfied.
- ✓ To submit reports and returns statement to AICTE, Government of Tamilnadu and affiliating University as and when it is required
- ✓ Create ragging free campus for peaceful and favorable atmosphere for study.

Service Rules, Policies and Procedures

The service rules, policies and procedures are well defined by SSM Institute of Engineering and Technology. The service rules is approved by Governing Council. Same is communicated to employees on joining to the institute. The institute encourages the faculty by giving various awards based on performance appraisal procedures set by Institute and various schemes are in practice for the welfare of the staff.

A. Minutes of Meetings

The GC Meetings held frequently as shown in below table 10.1.2(iii).

Table 10.1.2(iii): GC Meeting Details

| Sl. No | Academic Year | No of Meetings |
|--------|---------------|-------------------|
| 1 | 2024-25 | ? |
| 1 | | 2 |
| 2 | 2023-24 | 2 |
| 3 | 2022-23 | 2 |
| 4 | 2021-22 | 2 |
| • | | _ |

INTERNAL QUALITY ASSURANCE CELL

- To develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.
- To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Functionalities of IQAC

- 1. Establish quality criteria and their benchmarks, and then assess and analyze the activities and reforms to be implemented.
- 2. IQAC oversees the accomplishment of the institution's Vision and Mission.
- 3. Prepare an academic calendar at the beginning of each semester.
- 4. Share the outcomes with the management to seek opportunities for enhancements or corrective measures. Upon receiving guidance or decisions, the Department Advisory Committee takes the lead in implementing corrective action for the revision of PEOs, POs, and PSOs.
- 5. Coordinate events to enhance capabilities in teaching pedagogy, OBE, and promote awareness of initiatives similar to NPTEL.
- 6. Ensure quality validation through accreditation.
- 7. Host both internal and external workshops and seminars on topics related to quality and improvement initiatives.
- 8. Record the various programs and activities that contribute to improving quality.
- 9. Instill a sense of quality awareness among stakeholders, with a particular focus on students, as well as both the teaching and non-teaching staff.
- 10. Set up systems to gather feedback from students, parents, and other stakeholders concerning the institution's quality-related processes.

Table 10.1.2 (v): List of IQAC Members

| SI.No | Criterion | Name of Person | Designation |
|-------|-----------------------------|--|--|
| 1 | Chairperson | Dr.D.Senthil Kumaran | Principal, SSMIET |
| 2 | Members from the Management | Mr. S. Sriram Siddarth | Executive Director, SSM Group of Companies, Dindigul |
| 3 | IQAC Coordinator | Dr. M.Sabareeswaran | Asso. Prof. & Head/CIVIL, SSMIET |
| | | Dr.G.Sankaranarayanan | Professor & Head/MECH, SSMIET |
| | | Dr.S.Karthigai Lakshmi | Professor & Head/ECE, SSMIET |
| | | Dr.C.Sujatha | Professor & Head/CSE, SSMIET |
| | | Dr.G.Shanmugam | Professor & Head/Physics, SSMIET |
| 4 | Teacher Member(s) | Dr.R.M.Sekar | Professor & Head/EEE, SSMIET |
| 4 | | Dr.G.Selvabharathi | Asso. Prof. & Head/CIVIL, SSMIET |
| | | Mrs.P.Kothai Natchiar | Assistant Professor/English, SSMIET |
| | | Mr.U.Karthick | Assistant Professor/MECH, SSMIET |
| | | Dr. S. Sudhakar | Assistant Professor/CSE, SSMIET |
| | | Mrs.G.Rajarajeshwari | Assistant Professor/ECE, SSMIET |
| 5 | Administrative Officer | Mr.P.Ramasamy | Administrative Officer |
| 6 | Nominee from local society | Mr.S.Aliver Keats | Health Inspector, Primary Health Centre, K.Pudukottai, Dindigul |
| - | | Mr.Suresh Kumar Natarajan | Associate Vice President, 4i Apps Solutions, Chennai |
| 7 | Expert from Industry | Dr. K. Subramanian | Manager, Enthu Technology Solutions India Pvt. Ltd, Coimbatore. |
| 8 | Expert from Academics | Dr.G.Athisha | Professor & Head/ECE, PSNACET Dindigul. |
| 0 | Al., | Mr.X.Dominic Savari Raj (2012-2016 Batch) | Senior Functional Safety Engineer, APTIV TCI, Bengaluru |
| 9 | Alumni Member | Mr.P.Sivakumar (2013- 2017 Batch) | Sr. Engineer, Department of TQM, TAFE, Madurai. |
| 10 | Students Member | Ms.C.Jeyasree | III Year /CSE |

| | Ms.S.Upasanasree | III Year /ECE |
|--|-------------------------|----------------|
| | Mr.S.Navaneethakrishnan | III Year /EEE |
| | Mr.B.Ponnarasan | III Year /MECH |

Table 10.1.2(vi): IQAC Meeting Details

| Sl. No | Academic Year | No of |
|--------|---------------|----------|
| | | Meetings |
| 1 | 2024-25 | 2 |
| 2 | 2023-24 | 2 |
| 3 | 2022-23 | 2 |
| 4 | 2021-22 | 2 |

SC/ST COMMITTEE

The aim of the committee is to assist the students who belong to Scheduled Caste(SC), Scheduled Tribe (ST), to get all the supports including financial support from the government of Tamilnadu & Government of India.

Table 10.1.2 (vi): List of SC/ST Committee Members

| S.No. | Name of Member | Designation | Key Role / Position |
|-------|--------------------------|--|---------------------|
| 1. | Dr. D.Senthil Kumaran | Principal | Chairman |
| 2. | Mr.V.Praveen Jesuraj | Assistant Professor, Civil Engineering | Faculty Coordinator |
| 3. | Mr. P.Loganathan | Assistant Administrative Officer | Nodal Officer |
| 4. | Dr.V.Kandavel | Associate Professor, Mech | |
| 5. | Mr. B.Mari Sekar | Assistant Professor, EEE | |
| 6. | Mr.M.Manikandan | Assistant Professor, ECE | Member |
| 7. | Mr.M.Christopher | Assistant Professor, Maths | |

Roles and Responsibilities:

- 1. To create awareness among the SC/ST students regarding various scholarships available, provided by State and Central Governments.
- 2. To ensure the beneficiaries are benefitted.
- 3. To maintain the available data of beneficiaries.

UNNAT BHARAT ABIYAN

To engage the faculty and students of Higher Educational Institutions in understanding rural realities, identify & select existing innovative technologies, enable customization of technologies, or devise implementation methods for innovative solutions, as per the local needs. To leverage the knowledge base of the educational institutions for effective implementation of various government programmes.

Table 10.1.2 (vii): List of Unnat Bharat Abhiyan Members

| S.No | Name of the Faculty | Designation |
|------|-----------------------|---|
| 1. | Mr.R.Senthil Kumar | Assistant professor, ECE |
| 2. | Dr. G.Selvabharathi | Professor and Head, Civil Engineering |
| 3. | Dr.V.Kandavel | Associate Professor, Mechanical Engineering |
| 4. | Mr. P. Dheenathayalan | Assistant Professor, Mechanical Engineering |
| 5 | Dr.T.ArulKumar | Assistant Professor, EEE |
| 6 | Mrs.S.Kavitha | Assistant Professor, S&H (Maths) |
| 7 | Mrs.K.Divya | Assistant Professor, ECE |
| 8 | Mr.P.Sharan Karthick | Assistant Professor, Civil Engineering |

INSTITUTION'S INNOVATION COUNCIL

To inculcate a culture of innovation & Strong Entrepreneurship capabilities among students and faculty members to incubate successful start-ups through institution's incubation facility.

Optimizing the use of resources towards innovation and Entrepreneurship leading to attainment of higher ranks in various rankings of Government of India and Other reputed agencies.

(

Table 10.1.2 (viii): List of Institution's Innovation Council Members

| S.No. | Name of Member | Designation | Key Role / Position assigned in IIC | |
|-------|-----------------------------|--|---|--|
| 1. | Dr.K.Vinoth Kumar | Prof & Head/AI&ML | President & ARIIA Coordinator | |
| 2. | Dr.G.Selvabharathi | Prof & Head/Civil | Vice President, IPR Activities Coordinator | |
| 3. | Mr. M. Selwin | Assistant Professor, Mechanical Engineering | Convener | |
| 4. | Dr.M.Premkumar | Prof & Head/ AI&DS | YUKTI Innovation Coordinator | |
| 5. | Mrs. S. Keerthana | Assistant Professor, ECE | EDC Activities Coordinator | |
| 6. | Mr. D. Manoj | Assistant Professor, EEE | NISP & Startup Activity | |
| 7. | Mr. D. Thamarai Selvan | Assistant Professor, Mechanical Engineering | Coordinator | |
| 8. | Dr. K. Ganapriya | Assistant Professor, ECE | Internship Activity | |
| 9. | Dr.M.Nanmalar | Assistant Professor, CSE | Coordinator | |
| 10. | Dr. P. Shankar Kannan | Assistant Professor, Mechanical Engineering | Innovation Activity Coordinator | |
| 11. | Mrs. C. Merlin Rani | Assistant Professor, Civil Engineering | Technology Transfer Activity Coordinators | |
| 12. | Mrs.T.Rani Mangammal | Assistant Professor, CSE | ř | |
| 13. | Mrs. K. Moniga | Assistant Professor, ECE | Social Media Coordinators | |
| 14. | Mrs.G.Durga Devi | Assistant Professor, IT | | |
| 15. | Mrs.D.Devi Shree | Assistant Professor, IT | | |
| 16. | Mr.M.Christopher | Assistant Professor, Mathematics | Members | |
| 17. | Mrs.R.Sudha | Assistant Professor, ECE | | |
| 18. | Mrs.B.Mohana Nagalakshmi | Assistant Professor /CS&BS | | |
| 19. | Mr.M.Thirumoorthi | Assistant Professor, CyS | | |
| 20. | Ms.M.Amirtha | Assistant Professor, AI&ML | | |

INSTITUTIONAL POLICIES

The Principal, Heads of the Departments and Faculty members are bound by the policy laid by the Institution. These policies can cover a wide range of areas, including academic standards, code of conduct, admission procedures, financial regulations, safety protocols, and more. Adhering to these policies helps to maintain order, fairness, and the overall integrity of the

educational institution.

Institution is Adherence with:

- **1.** Organogram of the Institution
- 2. SSMIET Model
- **3.** Strategy Plan of the Institution.
- **4.** Service Rules.
- 5. Staff Recruitment Policy
- **6.** Leave Rules
- 7. Staff Promotional Policy
- **8.** Admission Strategic Plan and
- **9.** Various Institutional Policies

Table 10.1.2(iv): List of institutional policies

| S. | In atitudian al Dalian | Document Proof Link |
|-----|--------------------------|---------------------|
| No. | Institutional Policy | Document Proof Link |
| 1 | Research Support Policy | View file |
| 2 | Recruitment Policy | View file |
| 3 | Promotion Policy | View file |
| 4 | Leave Norms | View file |
| 5 | Admission Policy | View file |
| 6 | Scholarship Policy | View file |
| 7 | Safety Policy | View file |
| 8 | HR Policy | View file |
| 9 | Staff Welfare Policy | View file |
| 10 | Maintenance Policy | View file |
| 11 | Consultancy Policy | View file |
| 12 | IT & Social Media Policy | View file |

10.1.3 Decentralization in working and grievance redressal mechanism Decentralization in working and Grievance Redressal Mechanism.

Organization chart

The figure 10.1.3(a) shows the organization chart of SSM Institute of Engineering and Technology

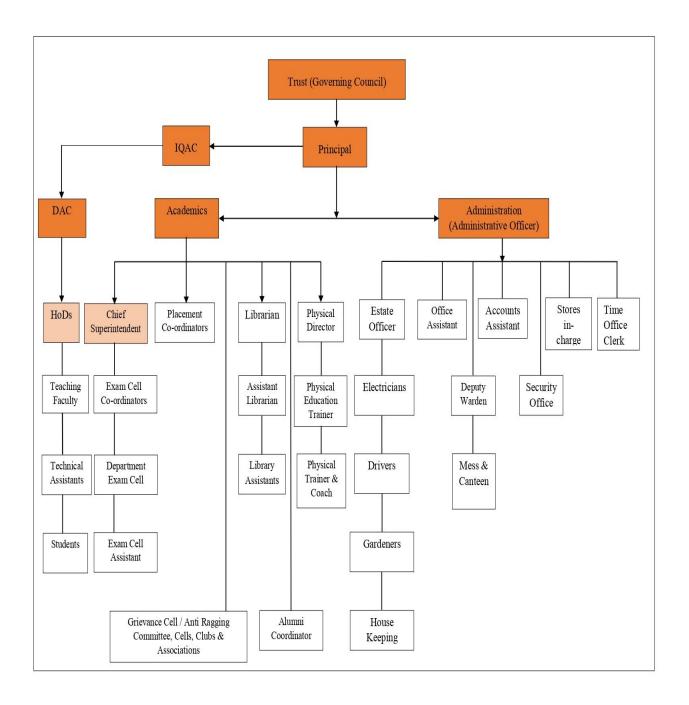


Figure 10.1.3(a): Organization chart of SSMIET

An administrative body is set up in the Institution to make the campus ragging free, eradicate harassment and to address the grievances of students and staff. The head of the committee and members are nominated by Head of the Institution to oversee the process and maintain strict vigil in all the activities carried out at the institute. Principal holds a meeting with all the members and brief the importance of the committee and also the responsibility of each members. The members are advised to implement their task diligently and periodically update the report to the head of the committee and during any unforeseen incidents an emergency meeting is conducted in the presence of Head of the

Institution to discuss and the action is taken accordingly.

The management has delegated its authority to the Principal. The principal in-turn has delegated the powers to committee Heads and committee members. All these committees work independently and implement need based action into force for the upliftment of the college.

Table 10.1.3 (i): List of various Committee Members

| Name of the Committee | Head of the Committee |
|-----------------------------------|--|
| Women Empowerment Cell | Mrs.S.Kavitha,AP/Maths |
| Institution Innovation Council | Dr.K.Vinoth Kumar, Professor & Head/ AI&ML |
| Start- Up TN Campus Circle | Mr. D. Manoj AP/EEE |
| Entrepreneurship Development cell | Mrs.S. Keerthana, AP / ECE |
| UBA | Mr. R. Senthil kumar, AP/ECE |
| Bureau for Higher Studies | Mrs.J.Dhanalakshmi, AP/CSE Mrs.G.Rajarajeshwari, AP/ECE |
| National Service Scheme | Dr.R.Satheesh Babu, AsP/Maths |
| Youth Red Cross | Mrs.S.Hemalatha, AP/Maths |
| Anti-Ragging Cell | Dr.G.Prabu, AsP / CSE |
| Grievence Redressal Cell | Dr.G.Shanmugam, Dean/S&H |
| IPR Cell | Dr.G.Selva Bharathi, AP&Head/ Civil |
| IETE Students Forum | Mr. M. Manikandan AP/ECE Mr. V.P.Jay Fantin AP/ECE |
| SC ST Committee | Mr.M.Gowtham Prabu, AP/CSBS |
| Humane League | Mrs.S.Kavitha,AP/Maths |
| Rotaract Club | Dr. S.Sudhakar AsP/CSE |
| Young Innovators Club | Dr. S. Nagamuthu , AP/Physics |
| Math Club | Mrs.R.Janani,AP/Maths |
| NDLI Club | Dr. S. Karthigai Lakshmi – Prof.&Head/ECE |
| Yuva Club | Mr. G.Satheesh Kumar, Assistant Professor / EEE |
| Build Club | Dr.G.Prabu, AsP / CSE |

| Space Club | Mr. P. Shankar Kannan AP / Mech , Mrs. K. Moniga AP/ ECE |
|---------------|---|
| Tamil Mandram | Dr. K. Sudha , Librarian |
| Alumni Cell | Dr.G.Selva Bharathi , Prof &Head/ Civil |
| Yoga Club | Mrs.S.Keerthana, AP/ECE |

GRIEVANCE REDRESSAL COMMITTEE

The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment. Anyone with a genuine grievance may approach the department members in person, or in consultation with the Students Council. In case the person is unwilling to appear in self, grievances may be dropped in writing at the letterbox/suggestion box of the Grievance Cell at Administrative Block. The composition of the committee is as follows.

Table 10.1.3 (ii): List of Grievance Redressal Committee Members

| Sl. No | Name | Designation & Department | Role |
|-----------|-----------------------|--|---|
| 1 | Dr. D.Senthil Kumaran | Principal | Chairperson |
| 2 | Dr. G.Shanmugam | Dean/ S&H | Member- Faculty of the college |
| 3 | Mrs.S.Kavitha | Lady member- In charge of the College | HoD/Maths |
| 4 | Dr. G.Selvabharathi | Professor & Head, Civil | Lady Member – Incharge of the college |
| 5 | Dr. S.Suguna | , , , | External Member-Medical Practitioner and social Activist. |
| 6 | All HoDs | Professors & Heads | Members- Faculty of the college |

Mechanism followed by Grievance Redressal Committee:

- 1. Student / Parent/Staff register their Grievance to the committee.
- 2. The Committee holds a meeting and analyze the registered grievance and its impact.
- 3. Resolve the issue and give feasible solution to registrant. Initiate necessary plan to eradicate the raised grievance raised in future

Table 10.1.3(iii): Grievance Redressal Committee Meeting Details

| Sl. | Academic Year | No of |
|-----|---------------|----------|
| No | | Meetings |
| 1 | 2021-22 | 5 |
| 2 | 2020-21 | 4 |
| 3 | 2019-20 | 3 |

ANTI- RAGGING COMMITTEE

The College has an Anti - Ragging committee to curb the ragging in the campus and make the campus ragging free. In case if any student is found encountering such activity, the students who affected can report to members of the Anti - Ragging committee. The composition of the committee is as follows.

Table 10.1.3 (iv): List of Anti Ragging Committee Members

| Sl No | Name | Designation & Department | Role |
|-------|----------------------|---|----------|
| 1 | Dr.D.Senthil Kumaran | Principal | Chairman |
| 2 | Mr.Karthikeyan | Deputy Superintendent of Police, Oddanchatram. | Member |
| 3 | Mr.S.Krishnan | BDO, Revenue/Taluk Civil/ Officers, Reddiarchatram | Member |
| 4 | Mrs.R.Thiruveni | Official of NGO | Member |
| 5 | Mr. S. Ilango | Representative of Parents / Business | Member |
| 6 | Mr.P.Vidhyasagar | Representative of Student/ IV year/ CSE | Member |
| 7 | Mr.A. Manoj kumar | Representative of Student/ IV year/ EEE | Member |

Mechanism followed by Anti Ragging Committee:

- 1. If any student is affected due ragging, raise a complaint to any of the committee members
- 2. On receipt of complaint, the chairman of the committee hold meeting with member's students complained and students who indulged ragging
- Committee registers statement of complainant and respondent and thoroughly scrutiny the reviews and suggest feasible solution to the complainant by keeping respondent student future in to consideration.
- 4. Committee educate students about the impact if one involves in ragging and its consequences through awareness program.
- 5. The details of committee is displayed in all prominent places in the campus as well as in webpage, this enables students to reach the committee immediately if they face any problem due to ragging.

Table 10.1.3(v): Anti Ragging Committee Meeting Details

| Sl. | Academic Year | No of |
|-----|---------------|----------|
| No | | Meetings |
| 1 | 2024-25 | 1 |
| 2 | 2023-24 | 1 |
| 3 | 2023-22 | 1 |
| 4 | 2022-21 | 1 |

ANTI RAGGING SQUAD:

The College has an Anti - Ragging Squad which keeps vigil round the clock in the campus to prevent the occurrence of ragging in the campus . The composition of the committee is as follows.

Table 10.1.3 (vi): List of Anti Ragging Squad Members

| Sl. No | Name | Designation & Department | Role |
|-----------|-----------------------|----------------------------|----------|
| 1 | Dr.D.Senthil Kumaran | Principal | Chairman |
| 2 | Dr.G.Prabu | Associate Professor/CSE | Member |
| 3 | Mr.V. Praveen Jesuraj | Assistant Professor /Civil | Member |
| 4 | Mr.S.JeyaKumar | Physical Director | Member |
| 5 | Mrs.C.Merlin Rani | Assistant Professor/Civil | Member |
| 6 | Ms.R.Vithyadevi | Assistant Professor/Maths | Member |

Mechanism followed by Anti Ragging Squad Committee:

- 1. A schedule is prepared by head of the committee in consultation with all the members to go for squad duty and continuously keep vigil over ragging to prevent its occurrence and recurrence
- 2. As per schedule the members will visit all prominent places where the lower and higher semester students meet to curb the menace of ragging.
- 3. Committee ensures display Pamphlets of Anti ragging, Observation of Anti ragging in the campus including hostel, Night inspection of hostels.
 - 4. Organize pledge/oath ceremonies against anti-ragging & drug abuse.

SEXUAL HARASSMENT COMMITTEE

According to the Supreme Court, sexual harassment is defined as "unwelcome sexually determined behavior such as"

• Physical contact and making advances

- A demand or request for sexual favors
- Sexually oriented remarks
- Showing pornography
- Use of electronic media (phone, internet, intranet) for perpetrating any of the above
- Any other unwelcome physical, verbal, or non-verbal conduct of a sexual nature

In short, the definition of sexual harassment is broad enough to include all kinds of offensive, hostile, intimidating, humiliating and exploitative language, gestures and conduct

Table 10.1.3 (vii): List of Sexual Harassment Committee Members

| S.No | Name | Category | Designation | | |
|------|----------------------|--|---------------|--|--|
| 1 | Dr.D.Senthil Kumaran | Chair-person | Principal | | |
| 2 | Dr.G.Shanmugam | Member- Faculty of the College | Dean/S&H | | |
| 3 | Dr.G.Selvabharathi | Lady member- In charge of the College | HoD/Civil | | |
| 4 | Dr.S.Suguna | External Member- Medical Practitioner and Social Activisit | Others-Doctor | | |
| 5 | All HoDs | Members-Faculty of the college | Professors | | |

The Role of the cell:

- Prevent discrimination and sexual harassment against women, by promoting gender amity among students and employees.
- Deal with cases of discrimination and sexual harassment against women, in a time bound manner, aiming at ensuring support services to the victimized and termination of the harassment.
- To ensure that appropriate action is taken against the offender.
- To ensure that victims and witnesses are not victimized or discriminated because of their Complaint.
- To take proactive measures towards sensitization of the working and learning community on gender issues so that the University is an excellent work place for all.
- Recommend appropriate punitive action against the guilty party to the cell.

Action

- If informal methods such as telling the perpetrator to stop harassing do not succeed, the victim c
- An lodge a complaint through email or by a telephone call to any of the members of ICC.
- The complainant's name and identity will be kept confidential.

10.1.4 Delegation of financial powers Delegation of power process for Financial Management

Institution financial powers delegated to the Principal and Heads of Departments. For smooth running of the department budgets are very essential.

Budgets are prepared before the commencement of the academic year by every department. In this regard, Heads of the Departments, submits the budget proposal to the Principal with request regard to stationery, lab requirements, etc, for which budget allocations are approved by the Principal in discussion with the Management. On the same lines, proposals for procuring new equipment for the labs, interactive technologies in the classrooms, conduction of workshops/ conferences/ seminars by the Heads of Departments for which proposals are submitted and same is approved and fund allocations are made.

Pre-amble:

The Institution generates funds through Fees, Interest on the capital & the expenditure is based on the budget request from departments, also based on institutional budget.

- ✓ For each financial year the budget requisitions are prepared by the department & submitted to the Head of the Institution for approval at the start of the financial year.
- ✓ The Head of the Institution hold a meeting with heads of the department to finalize the financial requirements.

Delegation of Financial power & utilization by various authorities

Principal: The Principal is the final decision making authority on all department & Institution requirements, Prepares Institutional budget proposal for financial year and get approval in IQAC followed by G C Meeting.

- ✓ All the financial approvals will be sanctioned on the recommendation of the HODs and Principal.
- ✓ The budget approved by the Management on the basis of the budget estimates submitted by the college is adequate to meet the recurring and non-recurring expenditure.
- ✓ Signing Authority for Department Association Accounts / Department level HOD's are empowered.

Administrative Officer (AO): Preparation of budget proposal for financial year based on the requirements provided by HOD's through Principal.

- ✓ Based on the approval received from the Management, AO release funds to various vendors/suppliers/petty contractors/distributors etc. throughout the financial year.
- ✓ Mange's all accounts related to PF/salary, Insurance, Rental, IT, Taxes, Billings etc.

HOD: preparation of budget proposal for financial year.

✓ Recommending & forwarding authority for all the department requirements and initiate the process of purchase.

- ✓ In exigencies & emergency initiating request for purchase/procurement of all requirements of department.
- ✓ HODs are the recommending authority for Department Association Account with the approval of DAC.

10.1.5 Transparency and availability of correct/unambiguous information in public domain

Institute Vision and Mission

https://ssmiet.ac.in/

Institute Quality Policy

https://ssmiet.ac.in/6.2.1.pdf

Dissemination of the Information about Students, Faculty and Staff.

https://ssmiet.ac.in/staffscount.html

https://ssmiet.ac.in/studentscount.html

10.2 Budget Allocation, Utilization, and Public Accounting at Institute level

Summary of current financial year's budget and actual expenditure incurred (for the institution exclusively) in the three previous financial years.

Total Income at Institute level: For CFY, CFYm1, CFYm2 & CFYm3

CFY: Current Financial Year, CFYm1 (Current Financial Year minus 1), CFYm2 (Current Financial Year minus 2) and CFYm3 (Current Financial Year minus 3)

For CFY 2024-25

| Total I | ncome (| 839.23 | Actual evapolatura (fill 1.479 3) | | | Total No. Of Students 1567 | | |
|---------|---------|--------|-----------------------------------|------------------------------|--------------------------------------|-------------------------------|------|--|
| Fee | Govt. | Grants | Other sources(specify) | Recurring including salaries | including Non Projects/Anyother, | | | |
| 836.34 | 0 | 0 | 2.89 | | 28.62 | 0 | 0.27 | |

For CFY 2023-24

| Total Income 1066.28 | | | Actual expenditure(till): 1100.29 | | | Total No. Of Students 1330 | |
|----------------------|-------|--------|-----------------------------------|--|--|-------------------------------|-------------------------------|
| Fee | Govt. | Grants | Other Sources (specify) | Recurring Non- including recurring Projects/ Salaries Anyother specify | | | Expenditure per student |
| 1030.14 | 0 | 0 | | | | | |

For CFYm1 2022-23

| | Total Income: 983.82 Actual expen | | | enditure (ti | ll):114 2.8 6 | Total No. of students: 1123 | |
|--------|-----------------------------------|----------|-------------------------------|------------------------------------|-------------------------------|--------------------------------------|------|
| Fee | Govt. | Grant(s) | Other Sources (specify) | Recurring including Salaries | Expenditure per student | | |
| 962.70 | 0 | 0 | 21.12 | 1054.22 | 88.64 | 0 | 1.01 |

For CFYm2 2021-22

| Total I | Total Income:674.04 | | | | Actual expenditure (till):731.87 | | | |
|---------|---------------------|--------------|---------|---|----------------------------------|---|-------------------------------|--|
| Fee | Govt. | Grant (s) | Sources | Recurring including Salaries Non- recurring Projects/ Any other, specify | | | Expenditure per student | |
| 645.24 | 0 | 0 | 28.79 | 677.41 | 54.46 | 0 | 0.64 | |

| Items | Budgeted in 2024-25 | Actual Expenses in 2024-25 till | Budgeted in 2023- 24 | Actual Expenses in 2023- 24 till | Budgeted in 2022- 23 | Actual Expenses in 2022- 23 till | Budgeted in 2021- 22 | Actual Expenses in 2021-22 till |
|----------------------------|---------------------|---------------------------------------|----------------------------|---|----------------------------|---|----------------------------|--|
| Infrastructure Built-Up | 50.00 | 12.53 | 45.00 | 36.67 | 70.00 | 68.97 | 50.00 | 45.06 |
| Library | 8.00 | 0.73 | 7.00 | 5.94 | 10.00 | 8.20 | 7.00 | 6.07 |

| Laboratory equipment | 109.00 | 15.36 | 45.00 | 43.24 | 7.00 | 6.50 | 7.00 | 6.01 |
|--|---------|--------|---------|---------|---------|---------|--------|--------|
| Laboratory consumables | 9.00 | 1.44 | 8.00 | 5.69 | 7.00 | 6.58 | 9.00 | 8.50 |
| Teaching and non-teaching staff salary | 690.00 | 284.01 | 560.00 | 530.67 | 525.00 | 509.27 | 450.00 | 420.87 |
| Maintenance and spares | 120.00 | 51.59 | 125.00 | 91.26 | 150.00 | 134.24 | 45.00 | 43.64 |
| R&D | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Training and Travel | 50.00 | 13.15 | 45.00 | 38.93 | 60.00 | 54.88 | 35.00 | 31.67 |
| | 15.00 | 5.5 | 12.00 | 8.15 | 20.00 | 18.50 | 4.00 | 3.78 |
| Others, specify | 249.00 | 45.00 | 450.00 | 339.74 | 400.00 | 335.62 | 200.00 | 166.27 |
| Total | 1300.00 | 429.31 | 1297.00 | 1100.29 | 1249.00 | 1142.76 | 807.00 | 731.87 |

Table B.10.2a

10.2.1 Adequacy of budget allocation

Adequate amount was allocated as budget every academic year. The budget allocated was used to meet out the expenditures like, all maintenance costs, and procurements of lab equipment's, consumables, semi-consumables, stationeries, books, periodicals, Internet connectivity, FDP, other trainings, travels, subscriptions and for miscellaneous expenses. Further, Lab settings, replacement of outdated equipment and new labs due to revision in syllabi if any. Budget requirements under recurring and non-recurring heads are collected from every departments and sections before the commencement of the financial year.

| Financial Year | Budgeted Amount in Rs. (In Lakhs) | Adequate / Not Adequate |
|----------------|-----------------------------------|----------------------------|
| 2024-25 | 1300.00 | Adequate |
| 2023-24 | 1297.00 | Adequate |
| 2022-23 | 1249.00 | Adequate |
| 2021-22 | 807.00 | Adequate |

10.2.2. Utilization of allocated funds

Funds are allocated by the Management of the College. Department Heads are intimated of the extent of funds allocated against their budget proposals. Actions for procurement of lab equipment, up-gradation of existing lab facilities, purchase of consumables, etc. are initiated from the department and the funds are released on a case by case basis from the accounts office of the college on approval by the Management and one hundred percentage of allocated amount have been utilized Budget was focused on mandatory expenditure and the budget was utilized to meet expenses like purchase of equipment, expenses towards consumables and contingencies, etc.

Delicate financial powers to Principal and HoDs have been provided to meet out the expenditures then and there. There is also a provision for inter departmental transfer of underutilized funds if any to the fund needed department.

| Financial Year | Budgeted Amount in Rs. (In Lakhs) | Actual Expenditure in Rs (In Lakhs) | Percentage of Utilization |
|----------------|-----------------------------------|-------------------------------------|------------------------------|
| 2024-(till | 1300.00 | 429.31 | 33.02 |
| Oct24) | | | |
| 2023-24 | 1297.00 | 1100.29 | 84.83 |
| 2022-23 | 1249.00 | 1142.86 | 91.50 |
| 2021-22 | 807.00 | 731.87 | 90.69 |

10.2.3 Availability of the audited statements on the institute's website

The audited statements are available in the institute's website. The link is as follows:

https://ssmiet.ac.in/NAAC/EP/3.1%20Expenditure%20excluding%20salary%20component.pdf

10.3 Program Specific Budget Allocation, Utilization

Total Budget at program level: For CFY, CFYm1, CFYm2 & CFYm3

CFY: Current Financial Year, CFYm1 (Current Financial Year minus 1), CFYm2 (Current FinancialYear minus 2) and CFYm3 (Current Financial Year minus 3).

For CFY 2024-25

| Total Budget | : 184.50 | Actual expen | diture (till): 73.29 | Total No. Of Students 187 |
|------------------|-----------|------------------|----------------------|------------------------------|
| Non Recurring | Recurring | Non Recurring | Recurring | Expenditure per student |
| 76.00 | 108.50 | 11.04 | 62.25 | 0.39 |

For CFY 2023-24

| Total Bu | udget: 183.2 | Actual expendi):170. | • | Total No. of students: 194 |
|------------------|--------------|--------------------------|---------------|-------------------------------------|
| Non recurring | Recurring | Non Recurring | Recurrin g | Expenditu reper |

| | | | | student |
|-------|-------|-------|--------|---------|
| 48.00 | 135.2 | 44.26 | 126.04 | 0.87 |

For CFYm1 2022-23

| Total B | udget:129.5 | Actual expendit):120. | Total No. of students:1 84 | |
|------------------|-------------|-----------------------|-------------------------------------|-------------------------------|
| Non recurring | Recurring | Non Recurring | Recurrin g | Expenditu reper student |
| 4.00 | 125.5 | 2.27 | 117.83 | 0.65 |

For CFYm2 2021-22

| Total B | udget: 75.1 | Actual expenditure | (till):72.27 | Total No. of students: 168 |
|------------------|-------------|--------------------|---------------|-------------------------------|
| Non recurring | Recurring | Non Recurring | Recurrin g | Expenditur eper student |
| 2.1 | 73.00 | 1.86 | 70.41 | 0.43 |

| Items | Budgeted in 2024-25 | | Budgeted in 2023-24 | | Budgeted in 2022-23 | Actual Expenses in 2022-23 till | Budgeted in 2021-22 | Actual Expenses in 2021-22 till |
|--------------------------|------------------------|------|------------------------|-------|------------------------|---------------------------------------|------------------------|---------------------------------------|
| Laboratory equipment | 72.00 | 7.98 | 45.00 | 41.52 | 2.00 | 0.75 | 0.60 | 0.45 |
| Software | 4.00 | 3.06 | 3.00 | 2.74 | 2.00 | 1.52 | 1.50 | 1.41 |
| Laboratory consumable | 1.50 | 0.35 | 1.70 | 1.53 | 0.50 | 0.48 | 1.00 | 0.80 |
| Maintenance and spares | 10.00 | 8.20 | 6.50 | 6.04 | 6.00 | 5.60 | 2.00 | 1.52 |
| R & D | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

| Training and Travel | 2.00 | 1.20 | 7.00 | 6.47 | 9.00 | 7.75 | 5.00 | 4.59 |
|---------------------|--------|-------|--------|--------|--------|--------|-------|-------|
| | | | | | | | | |
| | 95.00 | 52.50 | 120.00 | 112.00 | 110.00 | 104.00 | 65.00 | 63.50 |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total | 184.50 | 73.29 | 183.20 | 170.30 | 129.50 | 120.10 | 75.10 | 72.27 |

Table B.10.3b

10.3.1 Adequacy of budget allocation

Budget requirement for the department is prepared by the Head of the Department in consultation with faculty members, lab in-charges. Budget proposals are prepared based on the requirements of procurements of lab equipment's, consumables, semi-consumables, stationeries, books, periodicals, Internet connectivity, FDP, other trainings, travels, subscriptions and for miscellaneous expenses.

| Financial Year | Budgeted Amount in Rs. (In Lakhs) | Adequate / Not Adequate |
|----------------|-----------------------------------|-------------------------|
| 2024-25 | 184.50 | Adequate |
| 2023-24 | 183.2 | Adequate |
| 2022-23 | 129.5 | Adequate |
| 2021-22 | 75.1 | Adequate |

10.3.2 Utilization of allocated funds

Funds are allocated by the Management of the College. Department Heads are intimated of the extent of funds allocated against their budget proposals. Actions for procurement of lab equipment, upgradation of existing lab facilities, purchase of consumables, etc. are initiated from the department and the funds are released on a case by case basis from the accounts office of the college on approval by the Management. During the last three years, the budget was utilized to meet expenses like purchase of equipment, expenses towards consumables and contingencies, etc.

The details of percentage of funds utilization for the current financial year and for the last three years are given below:

| Financial Year | Budgeted Amount in Rs. (In Lakhs) | Actual Expenditure in Rs (In Lakhs) | Percentage of Utilization |
|-------------------------|--------------------------------------|--|------------------------------|
| 2024-25 (Till Oct24) | 184.5 | 73.29 | 39.72 |
| 2023-24 | 183.2 | 170.3 | 92.95 |

| 2022-23 | 129.5 | 120.1 | 92.74 |
|---------|-------|-------|-------|
| 2021-22 | 75.1 | 72.27 | 96.23 |

10.4. Library and Internet 10.4.1. Quality of learning resources (hard/soft)

- Relevance of available learning resources including e-resources
- Accessibility to students

• Support to students for self-learning activities

The college has an exclusive building for central library with all amenities. Library has a collection of 29,511 volumes of recent and relevant technical books that covers all engineering topics narrated by authors of national and international repute. The books are classified according to the Deway Decimal Classification system. Open access system is followed in the library. Before commencement of academic year, a circular will be given to all departments for book requirements. Based on the requirement of subject handling faculty and approved by head of the department, books are purchased properly during the academic year with the approval of Library Advisory Committee. New arrivals are updated in the library database for easy accessibility of students. The number of copies and titles are increased in each academic year as recommended by Anna University and AICTE.

To inculcate the book reading habits among our students and to enrich the technical knowledge by utilizing text books and reference books, an exclusive Library Hour is included in the class time tables for all the years.

| LIBRARY BOOKS | | |
|----------------------------------|----------------------|--|
| Total No. of Volumes : 295 | 11 | |
| Total No. of Titles : 686 | 2 | |
| Financial Year | No. of Volumes Added | |
| 2023 - 2024 | 772 | |
| 2022 - 2023 | 1727 | |

| IOUDNIAL CURCODIDATION | |
|------------------------|------|
| 2020 - 2021 | 1364 |
| 2021 - 2022 | 1307 |
| 2022 - 2023 | 1727 |
| 2023 - 2024 | 112 |

| JOURNAL SUBSCRIPTION | | |
|----------------------|-----------|--|
| Financial Year | Hard Copy | |
| 2023 - 2024 | 142 No. | |
| 2022 - 2023 | 142 No. | |

| 2021 - 2022 | 130 No. |
|-------------|---------|
| 2020 - 2021 | 106 No. |

E-Resources

| Learning Resources (Soft) | |
|---|---|
| E-Resources | |
| E-JournalsE-Books | 911 No. 10,664 No. |
| AUTOLIB Software | Updated the recent version of AUTOLIB— Integrated Library Management Software- Web Based Software —Multiuser-Advanced Edition. |
| NPTEL Resources (4TB HDD) | Content Management System and Videos are available for NPTEL Resources in College LAN. (4TB HDD) |
| Digital Library Services | Digital Library facilities were provided in the Library where students can access all kinds of e-sources. |
| Availability of Intranet/Internet | Internet browsing facilities are available in the library. (Bandwidth:300 Mbps) |
| Video courses online & Institutional Membership | NPTEL-http://nptel.iitm.ac.in/ National Digital Library Registration ID: INTNNC5O2RGXCAE DELNET (Membership No:IM-7078) |

Library Infrastructure

| | Details | |
|---------------------------------------|--------------------------------|--|
| Infrastructure | | |
| Carpet Area of Library | 1136 Sq.m. (12,226 Sq. Feet) | |
| Number of seats in Reading Space | 120 | |
| Number of Users per day | 150-200 No. | |
| Timings: | | |
| ☐ On Working Days | 8.45 am to 6.30 pm | |
| ☐ During Examination | 8.45 am to 6.30 pm | |
| ☐ During Vacation | 8.45 am to 6.30 pm | |
| Number of Library Staff | 03 | |
| | | |
| Availability of Bar-coding facilities | Barcode Technology is followed | |
| | for | |
| | Circulation and Library Gate | |
| | Entries. | |
| | | |

Students Accessibility & Support for Self Learning

Remote Access:

- 1.DELNET
- 2.NDL (National Digital Library)
- 3.OPAC (Online Public Access Catalogue)

1. **DELNET:**

DELNET provides access to Millions of Library Resources. The following login & password for accessing DELNET in remote:





| Username: | tnssmiet | About Us Membership Form |
|-----------------|----------------------------------|-------------------------------------|
| Password: | | Feedback: sangskaul2003@yahoo.co.in |
| Access N | Login Iillions of Networked L | ibrary Resources through DELNET |
| 3,80,00,000+ E | Books available for loan | |
| 1,00,000+ list | of Journals | |
| 5,000+ Full-tex | kt E-journals | |
| 1,00,000+ The | sis/Dissertations | |

Providing Information Support Services to the Scholarly World

a. Login : tnssmiet

b. Password : **ssm7078**

| Engineering & Technology (911) | |
|---|---|
| | |
| Automobile Engineering (15) | Chemical Engineering & Technology (46) |
| Computer Science(160) | Construction & Infrastructure (79) |
| Electrical and Electronic Engineering EEE(51) | Electronics & Communication Engineering(41) |
| Electrical and Nuclear Engineering(70) | <u>Hydraulic Engineering (44)</u> |
| General & Civil Engineering(115) | Manufacturing (25) |
| Industrial Engineering (46) | Mechanical Engineering (40) |
| Materials(36) | Mining and Metallurgy (20) |
| Military Sciences (23) | <u>Transportation (35)</u> |
| Technology (General)(65) | |

E-Books Directory

Home New Top 20 Popular RSS

E-Books Directory is a daily growing list of links to freely accessible ebooks, documents and lecture notes found all over the internet. You can submit your own ebooks, or add other resources you come across. Look below for the main directory of categories.

This website is now completely redesigned to be accessible to mobile devices with small screen sizes. The look is somewhat different now, but the content is the same.

Welcome! We have exactly 10664 e-books in 709 categories.

2. National Digital Library and NDLI Club:

NDL is a project to develop a framework of virtual repository of learning resources with a single-window search facility. Filtered and federated searching is employed to facilitate focused searching so that learners can find out the right resource with least effort and in minimum time. The Institution has membership in National Digital Library.

10,02,18,178 Resources Hosted in NDL

All types of resources such as Books, Audio Books/Lectures, Video lectures. Lecture Presentations/Notes, E. Books, simulations, Question Papers, Solutions, Thesis etc available. Students can download the e-materials through the following URL.

ndl.iitkgp.ac.in



NDLI-Club-User Support System:

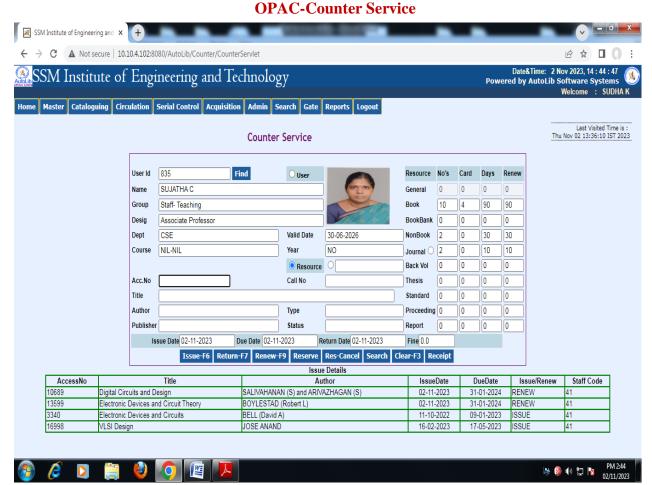
NDLI Club offers you an all-around and robust user support system. The Institution has membership in NDL Club with the students, faculty and staff. To inculcate the reading habits among the students, the NDL Club authorities of SSMIET conducting different types of competitions for the students like Speech, Writing, Discussion forum, Quiz, Debates, Drawing, Poetry etc and also

conducting one Awareness Session on NDLI and NDLI Club with the newly registered students through NDLI Club Portal.

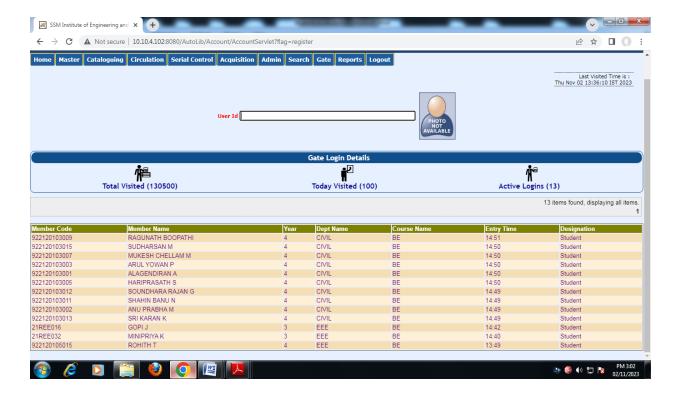
3. Online Public Access Catalogue (OPAC)

Web Online Public Access Catalogue (OPAC) is used for searching the availability of library resources and also students can easily access their needed materials and downloaded the previous year's question papers through the e-sources of OPAC by clicking the e-portal. This portal supports to the students for their self learning activities. Through this portal students can also search the following e-sources.

- Sites for free online Education
- Link for e-Books (General and Subject)
- Link for E-Journals (General and Subject)
- Link for Study Materials (Government Examination)
- Placement Material Drive Links



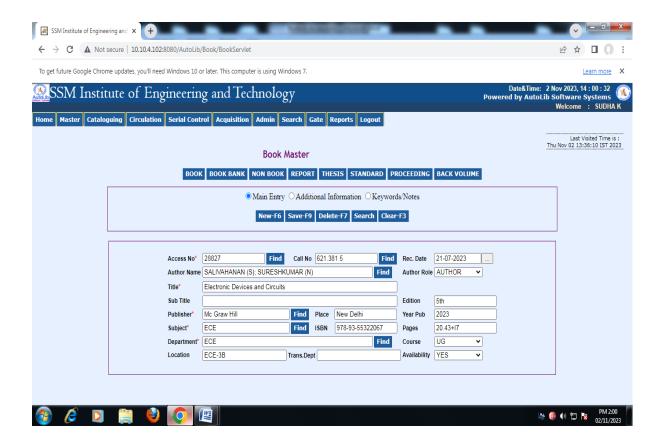
OPAC-Gate Register



OPAC-Frequently Used Member



OPAC-Document Search



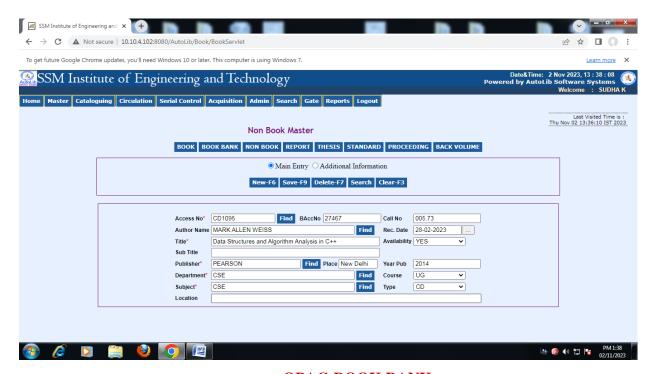
Search Result



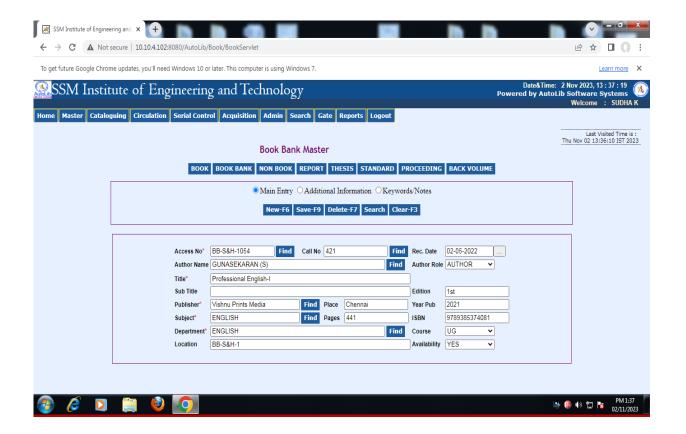
OPAC-Book Master



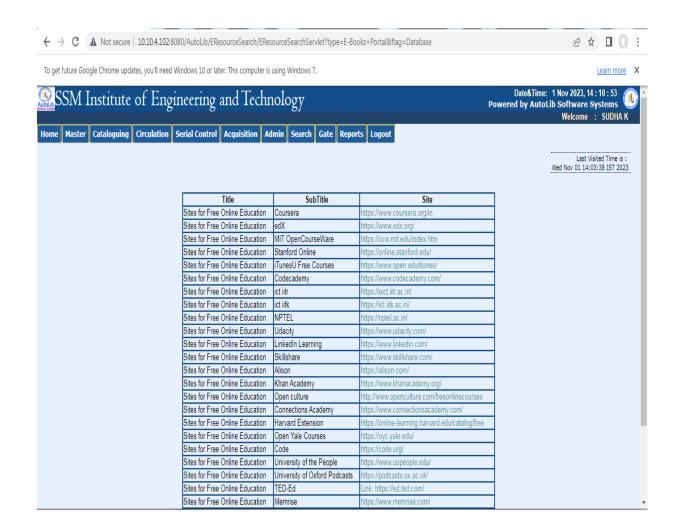
OPAC-Non-Book Master(CD's)



OPAC-BOOK BANK



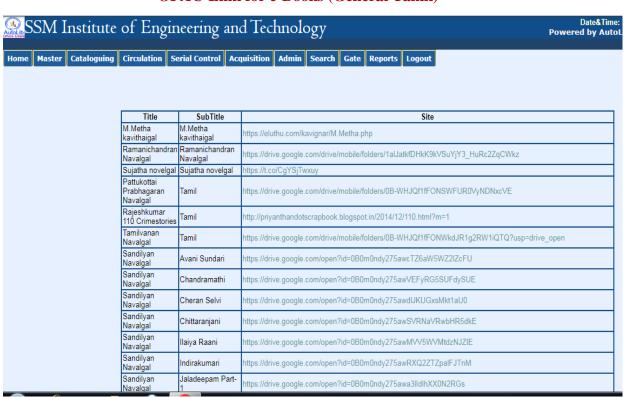
OPAC-Sites for Free Online Education



OPAC-Link for e-Books (General and Subject)



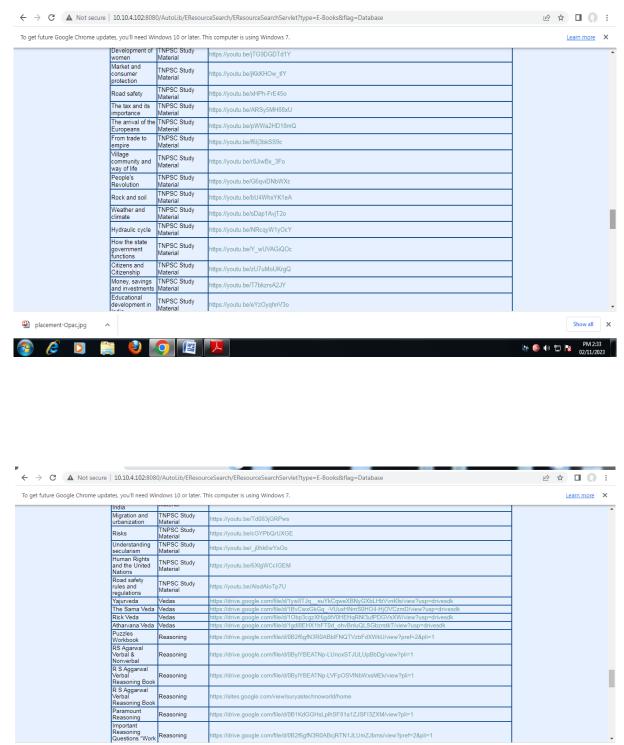
OPAC-Link for e-Books (General Tamil)



OPAC-Link for Placement Study Materials

SSM Institute of Engineering and Technology Powe Home Master Cataloguing Circulation Serial Control Acquisition Admin Search Gate Reports Logout SubTitle Employment Employment http://www.employmentnews.com E learning NPTEL http://nptel.iitm.ac.in/ World-English http://www.world-english.org/ History of Humankind Weather Channel Dictionaries & Encyclopedias http://www.Reference.com Online Encyclopedias http://www.wikipedia.org Online Community for People http://www.Beliefnet.com Phone book & People finder metasearch engine http://www.Anywho.com http://www.Search.com Free email Health & Human Services Regarding Books http://www.London Books.com Huge Catalogue of Websites http://www.Refdesk.com Human Health http://www.MayoClinic.com Governement of the United States http://www.FirstGov.gov International Journalism http://www.BBC.com Online Magazines Health and Nutrition http://www.Nutrition.gov Human Health http://www.Altmedicine.com City Information http://www.Citysearch.com Job listing site http://www.Monster.com Scientific American Magazine http://www.Sciam.com

OPAC-Link for TNPSC Study Materials



Support in Pandemic Period:

placement-Opac.jpg

During the Pandemic period we have supported to students for their self learning activities. We have collected information about the student's requirements.

Action Taken:

- We have collected the residential address of students from the mentors and text books were delivered to their home with the help of teaching and non-teaching staff.
- The soft copy of the materials downloaded and sent it to the students through mail ID.

Inter Library Loan Facilities:

The institute has registered itself on DELNET that provides Inter Library Loan and Document Delivery Services. ILL requests can be registered in online for books. The resources are not available in the Union Catalogues and Journal Articles, requests can be sent to DELNET through e-mail.

AICTE Outcome Based Education Engineering Books-

AICTE-e-Kumbh portal

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels.

As per the instruction from AICTE, e- books are available for free access by faculty and students on AICTE-e-Kumbh portal. According to this purpose, all the above said books are downloaded and available at **SSMIET Website**.

Special Services/Facilities offered:

- 1. Separate building for library with 12,226 Sq.ft
- 2. Library equipped with **CCTV Cameras**
- 3. **Book Bank** facilities available.
- 4. Library Enriched with **vast and useful collections**. Journals, General Reference Materials, Technical Magazines, Newspapers and CDs-DVDs are available for reference.
- 5. **Open Access System** is followed in the Library.
- 6. **Dewey Decimal Classification** System is followed for classification of Books.
- 7. Web Online Public Access Catalogue (**OPAC**) for searching the availability of library resources.
- 8. **Photocopying** facilities available.
- 9. Scanner and Printer facilities available.
- 10. Documents are fully **Bar-coded** and Barcode Technology is followed for Circulation and Library Gate Entries.

- 11. **Digital Library** is available with 10 computers to access all e-resources. (e-journals, e-books etc.) Also 6 computers are available for library housekeeping activities.
- 12. **Internet** browsing facilities are available in the library.
- 13. **AUTOLIB software** is used for all library transactions.
- 14. Institution has membership with National Digital Library and DELNET for downloading the ematerials.
- 15. **Back Volumes Section**: Back volumes of journals have been neatly bounded and categorized for reference.
- 16. Inter-Library Loan facilities available.
- 17. **News Paper Clipping Services**: Notice Board is occupied at the entrance of the library and importance news cuttings were displayed at regular intervals.
- 18. **Question Papers**: Previous year Anna University Examination question papers have been segregated and categorized for students' reference.
- 19. Display of New Arrivals & Periodicals.
- 20. Faculty Publications and Research Papers are available for reference.
- 21. **Motivation:** Regular library users are appreciated with prizes during the Librarians' Day celebrations.

10.4.2 Internet

- Name of the Internet provider: BSNL & JIO
- Available bandwidth: 250 MBPS 1:1 & 50MBPS 1:1 BACKUP LINE
- Wi Fi availability: MICROTIK OMNI DIRECTIONAL HIGH RANGE OUTDOOR ACCESS POINTS 4 NO'S & ARUBA & DLINK INDOOR ACCESS POINTS 5 NO'S
- Internet access in labs, classrooms, library and offices of all Departments: YES
- Security arrangements: SONICWALL NSA2700 FIREWALL